

Vender Application - 2017 Dallas Center Farmers Market

Dates: Friday, June 2 through Friday, September 29 2017

Times: 4:00 pm to 7:00 pm - with set up at 3:30 pm (no setting up prior to 3:00 pm)

Location: 1309 Walnut (East of the bike trail) East of 14th and Walnut
At the Trail Head

All spaces are "first come, first serve" basis

Return by May 15, 2017

NAME _____

Business
Name: _____

Address _____

City _____

State _____ Zip _____

Telephone No# _____

Cell Phone # _____

Email _____

Sales Tax Number _____

Venders licenses Like SNAP or EBT _____

Venders Insurance _____

Merchandise to be sold: _____

Special Needs: Electrical
(volts) _____

Merchandise, such as guns, knives, brass knuckles, explosives or whatever the Downtown
Business Group or Park Board feels is inappropriate will not be allowed.

You can mail your applications to:

Dallas Center Farmers Market
%Dan & Donna Wagner
23144 240th Street

2017 Dallas Center Farmers Market Rules and Regulations

Application and vendor participation

By submitting an application, vendors acknowledge that they have received, understand and agree to follow all rules and regulations set forth by the Dallas Center Farmers Market (herein referred to as DCFM) as stated in the 2016 Rules & Regulations. DCFM reserves the right to remove any vendor at any time for failure to comply with market rules and regulations. Disregard for any rules and regulations will be just cause for action to be taken. DCFM retains the right to prohibit a vendor from participation in the Dallas Center Farmers' Market, without a refund, if rules are broken.

Product and Merchandise Guidelines

The primary focus of the Dallas Center Farmers' Market is produce and other "farm" items - all other merchandise will be limited at the discretion of DCFM. Merchandise available for sale must be produced or grown in your individual home or business. Produce grown outside of the state of Iowa will be allowed only when such items are not in-season locally. DCFM reserves the right to refuse acceptance of any vendor or item that is not in keeping with the rules or quality of the Dallas Center Farmers' Market.

Categories The Dallas Center Farmers Market includes seven categories as defined below:

Produce: Certified organic produce, chemical free produce and Iowa home grown produce

Floral: Fresh and dried flowers, seeds, potted plants

Baked Goods & Specialty Food Items: Breads, pies, cookies, cakes and other homemade foods including honeys, mustard, salsas and jams.

Other: Agricultural/farm items that do not fall into the above categories (ie. meats, eggs, cheese, poultry, etc.)

Crafts: Home decor items, candles, soaps, handmade jewelry, and other art items

Prepared Foods: Ready-to-eat items such as sandwiches, cooked items and snack items

In order to maintain a vibrant and appealing market, a limited number of applications are available in each category with the exception of produce and farm/agricultural products. Applications are based on a first-come first-serve basis and all applications are subject to approval by DCFM. Application acceptance is not guaranteed.

Set-Up Hours, Regulations & Utilities

Set-up will begin at 3:30pm each Friday. Vendors may not set-up prior to this time.

Official market hours are 4:00-7:00pm. You are responsible for your own set-up items such as tables, chairs and tents. Electricity is available at some vendor spaces.

All merchandise or equipment must be removed by 7:00pm. There is NO selling before 4:00pm or after 7:00pm

ALL VENDORS MUST CLEAN UP THEIR OWN SPACE PRIOR TO LEAVING THE MARKET AREA. The DCFM will provide advertising, waste disposal receptacles and street barricades.

Sales Tax

It is the vendor's responsibility to know if they are required to collect and remit Iowa Sales Tax. DCFM does not accept responsibility for vendors who fail to meet this obligation. Failure to respond and reply to sales tax inquires by the Internal Revenue Service will prohibit vendors from future participation in the Dallas Center Farmers' Market as well as other DCFM events. For questions, please call the Iowa Department of Revenue and Finance at 515-725-0227.

Health Inspection

All Dallas Center Farmers' Market vendors are required to comply with the State of Iowa Public Health regulations governing the preparation, handling and presentation of food. Prepared food vendors are responsible for obtaining all necessary licenses and permits required by the State of Iowa. A permit fee will be imposed and is valid for all Iowa Farmers' Markets. Vendors are encouraged to contact the Iowa Department of Inspections and Appeals at 515-281-6539 with any questions or concerns regarding product regulations, licensing and fees.

Liability

All Dallas Center Farmers' Market vendors are responsible for maintaining their own liability insurance. DCFM, Dallas Center Economic Development and the City of Dallas Center assumes no liability with respect to Farmers' Market Activities.

